

# WIRELESS E-911 SERVICES BOARD

December 13, 2000

10:00 a.m.

Department of Information Technology  
4<sup>th</sup> Floor Auditorium  
Richmond Plaza Building  
110<sup>th</sup> South 7<sup>th</sup> Street  
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chair Melvin Breeden Captain John Furlough James McDonnell Chief Julian H. Taliaferro (10:15)	William E. Landsidle Edward Coglio Terry Hall Ralph Jones
Members Absent:	Sheriff Ron D. Oakes Chief Henry Stanley (Captain Mary Ellen Fahed in lieu of) Robert Woltz, Jr.	
Staff Present:	Steve Marzolf, Coordinator	Mel Sheridan, Analyst

## **CALL TO ORDER**

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m., Mr. Simonoff welcomed all in attendance.

## **ACTION AGENDA**

Terry Hall motioned, 2<sup>nd</sup> by James McDonnell, that the Board minutes of both October 20, 2000 and November 15, 2000 be approved as presented; passed 9-0-0.

Steve Marzolf gave a financial report on the status of the Wireless Fund.

William Landsidle briefed the Board that the State Auditor's Report on the Wireless Fund for FY00 had been received. The report reflected that the financial statements of the fund were in compliance with generally accepted accounting principles; there were no material weaknesses, no findings and no instances of noncompliance.

Steve Marzolf reported on FY02 Wireline Grant Guidelines for PSAPs utilizing a spreadsheet that outlined the options presented for the Board's consideration. Staff recommended the Board approve a "Capped Composite Index" method as their recommendation to the State Crime Commission and General Assembly. General discussion followed by both board members and individuals in the audience. Motion made by James McDonnell, seconded by Melvin Breeden, to

recommend the “Capped Composite Index” method to the State Crime Commission as the guide for determining a jurisdiction’s ability to pay for E-911 wireline implementation. Following general discussion; passed 9-0-0.

Steve Marzolf gave the Board an overview of the FY00 PSAP True-Ups that had been received and reviewed by staff (see attached sheet). Eighteen of the 22 PSAPs had provided sufficient documentation to have the Board act on, action taken as follows:

- Motion by William Landside, 2<sup>nd</sup> by Terry Hall, to approve True-up as presented for:

- |                            |                          |
|----------------------------|--------------------------|
| a. Alexandria, City of     | b. Chesapeake, City of   |
| c. Eastern Shore 9-1-1     | d. Fairfax County        |
| e. Lynchburg, City of      | f. Newport News, City of |
| g. Norfolk, City of        | h. Suffolk, City of      |
| i. Virginia Beach, City of | j. York County           |

Following general discussion; passed 9-0-0.

- Motion by Terry Hall, 2<sup>nd</sup> by Melvin Breeden, to approve True-up as presented for:

- |                     |                        |
|---------------------|------------------------|
| a. Arlington County | b. Chesterfield County |
| c. Henrico County   | d. Loudoun County      |

Following general discussion; passed 9-0-0.

- Motion by William Landside, 2<sup>nd</sup> by Ralph Jones, to adopt a policy of making a separate payment to jurisdictions approved for additional funding, as a result of the annual True-Up process; passed 9-0-0.
- Following discussion of the city of Hampton’s submission, motion by James McDonnell, 2<sup>nd</sup> by W. Landside, to table pending Hampton appearing to discuss issues raised; passed 9-0-0.
- After considerable discussion by the Board and members of the audience with regard to whether PSAP training costs should be allowable, a motion by W. Landside, 2<sup>nd</sup> by M. Breeden, to table issue pending a recommendation to the Board by a three member study group selected by the Chairman to review the issue; passed 9-0-0.
- Motion by M. Breeden, 2<sup>nd</sup> by J. McDonnell, to approve True-up for City of Lynchburg removing training costs requested; passed 9-0-0.
- Motion by J. McDonnell, 2<sup>nd</sup> by R. Jones, to approve True-up for Powhatan County reducing reimbursement for the 4<sup>th</sup> PSAP position from full funding to the wireless percentage basis; passed 9-0-0.
- Following discussion, motion by J. McDonnell, 2<sup>nd</sup> by T. Hall, to approve the True-ups as presented for cities of Harrisonburg and Charlottesville/Albemarle; passed 9-0-0.

## **OLD BUSINESS**

Motion made by J. McDonnell, 2<sup>nd</sup> by T. Hall, to approve the following guidelines for any PSAP supplemental requests:

- 1) Must be submitted for review NLT March 31<sup>st</sup> (end of 3<sup>rd</sup> qtr) of respective year.
- 2) Request and justification must exceed 10% of previously approved amount of funding.
- 3) A jurisdiction may make only one supplemental request per year.

Following discussion; passed 9-0-0.

Following discussion on requests for FY01 supplemental submissions from Prince William County, the City of Winchester, City of Norfolk and the City of Suffolk, motion by M. Breeden, 2<sup>nd</sup> by T. Hall, to table issue until January; passed 9-0-0.

Motion made by M. Breeden, 2<sup>nd</sup> by T. Hall, to approve the State Police Request for FY01 funding; passed 9-0-0.

## **NEW BUSINESS;**

Motion by J. McDonnell, 2<sup>nd</sup> by T. Hall, that the CMRS Cost Recovery Sub-Committee recommendations of Nov 15, 2000 be approved; passed 9-0-0.

Motion by T. Hall, 2<sup>nd</sup> by J. McDonnell, that the FY01 PSAP request from Hanover County be approved as submitted; passed 9-0-0.

Motion to adjourn was made by William Landsidle, seconded by Mr. McDonnell, passed 9-0-0.

Respectfully submitted,

\_\_\_\_\_  
Andrew M. Sheridan  
Public Safety Communications Analyst  
Department of Technology Planning

Approved by Board: \_\_\_\_\_  
(date)